

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, December 6, 2016)**  
*Generated by Sharon Ferris on Tuesday, December 6, 2016*

**Members present**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Sharon Ferris, Recorder

**1. WELCOME**

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

**Approval of Minutes**

I move to approve the Minutes of November 29, 2016 as presented.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**2. PROCLAMATION**

A Proclamation was presented to William L. Hill on the occasion of his retirement from the Sheriff's Office.

**3. PUBLIC HEARING**

**A. HUMAN RESOURCES - Sheriff's Office Retirement Plan Twelfth Amendment**

Commissioner President Guy opened the public hearing at 9:10 am.

**Present:** Catherine Pratson

Notice of Public Hearing was advertised in *The Enterprise Newspaper* on November 18 and 25, 2016. With approval of the proposed Sheriff's Office Retirement Twelfth Amendment, the position of Pre-Trial Services Case Manager would maintain a civilian classification with the exception of the retirement plan eligibility.

Commissioner Guy opened the public hearing for public comments

There were no individuals wishing to speak so Commissioner Guy noted that the record would remain open for public comment for an additional seven days and closed the public hearing 9:13 am.

#### **4. MAIN AGENDA ACTION ITEMS**

##### **A. DEPT. OF PUBLIC WORKS & TRANSPORTATION – Leonardtown Library & Garvey Senior Activity Center Replacement Facilities Review**

**Present:** George Erichsen, Director, Dept. of Public Works & Transportation  
Antonio Rebelo, AIA and Sr. Associate, Grimm + Parker Architect  
Jay Carcia, Miykos Inc., Kitchen Design Consultant  
Kari Mackey, PA Grimm + Parker

Three floor plan options for the future Garvey Center were presented for the Commissioner's review and approval.

I move to approve Option 1 and authorize staff to direct the Architect to incorporate this option into the final design plan for the Garvey Senior Activity Center Replacement Facility

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan, Commissioner John E. O'Connor

#### **5. COUNTY ADMINISTRATOR**

##### **A. DRAFT AGENDAS FOR DECEMBER 13 & 20, 2016**

##### **B. CIRCUIT COURT - Request For Two (2) Position Conversions**

I move to approve and authorize the addition of two (2) FTE's by conversion of the hourly Fiscal Specialist III from grade H05 to C05 and the Drug Court Case Coordinator from grade H05 to C05, in the Circuit Court, effective January 6, 2017, as classified by Human Resources, and to approve and execute the associated budget amendment realigning the salary.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**C. MARYLAND DEPT. OF AGRICULTURE** - Agreement between the Maryland Department of Agriculture and St. Mary's County for use and maintenance of State Spray Vehicle for Noxious Weeds Program in St. Mary's County

I move to approve the Agreement between the Maryland Department of Agriculture and St. Mary's County for use and maintenance of the State Spray Vehicle used for the Control and Eradication of noxious and certain invasive weeds (i.e. Johnson Grass, Shattercane, Thistles and Multiflora Rose, and other Invasive Weeds) and the budget amendment to increase the FY17 Noxious Weed Program budget by \$24,930, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan, Commissioner John E. O'Connor

**D. SHERIFF'S OFFICE** - State Aid for Police Protection Program MD1830

I move to approve and authorize Commissioner President Guy to execute Form One of the Police Protection FY16 Actual Expenditures Form - Project MD1830 to be submitted to the Governor's Office of Crime Control and Prevention on behalf of the Sheriff's Office and related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**E. DEPT. OF PUBLIC WORKS & TRANSPORTATION** – Addition to Greenbrier

Motion 1: I move to authorize the Commissioner President to execute the Settlement Agreement between the Commissioners of St. Mary's County and American Southern Insurance Company and execute the related Budget Amendment, increasing Professional Services/Other Contract Services in the amount of \$12,000, effective upon receipt of funds.

Motion 2: I move to adopt the Resolution to accept Brooke Ann Court and Shelby Leigh Court into the County Highway Maintenance System and move to adopt the Ordinance setting a maximum speed and establishing stop intersections in the Addition to Greenbrier subdivision.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**6. COMMISSIONER'S TIME**

The Commissioners highlighted events attended over the past week and provided general comments.

## **7. EXECUTIVE SESSION**

### **A. MOTION TO ENTER INTO EXECUTIVE SESSION**

I move to enter into Executive Session for the purpose of discussing Personnel (Boards, Commissions, and Committees) and Personnel Issues.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

### **B. PERSONNEL**

PRESENT:

James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd M. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Diane Gleissner, Sr. Administrative Coordinator  
Christine Fleming, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 10:20 am - 10:40 am

Purpose: To discuss personnel issues (Boards, Committees, & Commissions).

### **C. PERSONNEL**

PRESENT:

James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd M. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Catherine Pratson, Director, Human Resources  
Christine Fleming, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 10:45 am - 10:53 am

Purpose: To discuss personnel issues.

## **8. ADJOURN**

The meeting adjourned at 10:53 am.

Minutes Approved by the Commissioners of St. Mary's County on 12/13/16

SLF

Sharon Ferris, Senior Administrative Coordinator

## **9. JOINT MEETING OF THE COMMISSIONERS OF ST. MARY'S COUNTY AND THE ST. MARY'S COUNTY DELEGATION -**

### **Members present**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Sharon Ferris, Recorder

Senator Stephen M. Waugh  
Delegation Chairwoman, Delegate Deborah C. Rey  
Delegate Matt Morgan  
Delegate Gerald W. "Jerry" Clark

Commissioner President Guy called the Joint Meeting of the Commissioners of St. Mary's County and the St. Mary's County Delegation to order at 6:30 pm in the Chesapeake Building meeting room, Governmental Center.

Following introductions and opening remarks, George Sparling, County Attorney presented the 2017 County Legislative Proposals for discussion.

1. Chapter 113, METCOM - Draft legislation for amendments to Chapter 113-1 and 113-30.
2. Chapter 96, Public Facility Bonds - request an increase in public facility bonds.
3. PL Article 13-129, Dog and kennel license - an amendment regarding transfer of dog tags to the Emergency Services & Technology Department.
4. Chapter 49, Emergency Services Tax - amend the emergency services tax.
5. Support of a draft legislation for the Historical Preservation Commission initiative to protect burial grounds.

In addition to the new proposals, twelve pending repeal requests brought forward from the 2016 Session were prioritized. These repeals included: Chapter 38 Electricians and Board of Electrical Examiners (1); Chapter 77 Licensing and Operation of Amusement Devices (1); Chapter 92 Local Plumbing Code (1); Chapter 136 Mobile Home Parks (1); Chapter 8 Auditing Requirements (2); Chapter 19 Circuit Court Personnel (2); Chapter 73 Land Records (2); Chapter 106 Retirements and Pensions (2); Chapter 43 Farm Fences (3); Chapter 54 Foxes and Hounds (3); Chapter 131 Tax Exemptions (3); and, Chapter 144 Vocational Training Facility (3).

Delegate Rey presented two proposals: Alcoholic Beverages - Arts Establishment License and Alcoholic Beverages - Beauty Salon License.

Delegate Morgan noted he is going to reintroduce the Golf Cart Bill that was submitted last year.

Commission President Guy opened the meeting for Public Requests and Public Comments.

**There were no legislative proposals from the public.**

**Public comments given by:**

April Woodburn, 40832 Spring House Lane, Leonardtown, MD 20650

Tyler Jordan, 28200 Old Village Rd., Mechanicsville, MD 20659

David Dent, 45939 Rolling Rd., Lexington Park, MD 20653

Dale Taylor, 25981 Sotterley Cliff Lane, Hollywood, MD 20636

Mike Thompson, 43865 Thompson Lane, Hollywood, MD 20636

Michael Blackwell, 17947 St. Georges Park Rd., Tall Timbers, MD 20690

Keith Harless, 23225 Mirfield Lane, Lexington Park, MD 20653

The meeting adjourned at 9:10 pm.